

EMPLOYMENT OPPORTUNITY

The City of Montezuma is accepting applications for the position of **Chief of Public Works**. Duties include performing complex supervisory, administrative and professional work in planning, organizing and supervising the Public Works Department. Departments that fall under the PW Dept. include Streets, Sanitation, Cemeteries, Parks, Public Buildings and Airport. Works under the broad policy guidance and direction of the Mayor & Council. This is a Department Head position. Prefer college graduate with degree in civil engineering, public administration or closely related field and a minimum of six (6) years previous public works experience. However, any equivalent combination of education and experience will be considered. Successful candidate must familiarize themselves with and gain a thorough knowledge of applicable City policies, laws, and regulations affecting Public Works activities; have skill in the operation of a variety of office equipment as well as heavy machinery; possess the ability to communicate effectively, orally and in writing with employees, consultants, other governmental agency representatives, City officials and the general public; and the ability to conduct the necessary engineering research and compile comprehensive reports. Salary range for this position has been established at \$42,000 - \$50,000, annually. Actual salary within this range will be determined based on qualifications. Fringe benefits include: Paid health & life, insurance; Paid retirement; Paid holidays; Paid Annual & Sick Leave and uniforms. Resumes will be accepted but City will also require that a City application form be completed, as well. Applications may be obtained at the drive through window at City Hall in Montezuma or mailed upon request, and will be accepted until position is filled. The City of Montezuma is an equal opportunity employer and does not discriminate in its employment practices on the basis of age, sex, race, color, creed, national origin, religion or disability status.