

**APPLICATION FOR VARIANCE
CITY OF MONTEZUMA, GEORGIA**

Name of Applicant _____ Phone _____

Mailing Address _____

Name of Property Owner _____ Phone _____
(Use back if more than one owner.)

Address of Property _____

Zoning Classification: _____ Intended Use: _____

The undersigned hereby requests the following variance from the provision of section(s) _____
of the Code of the City of Montezuma as described: _____

In order for the Planning and Zoning Commission to consider a request, it must be claimed that "application of the Ordinance to a particular piece of property would create an unnecessary hardship," which by definition exists only when all of the following criteria are satisfied. It is hereby claimed that these criteria are specifically satisfied as follows:

(ANSWER ON THE BACK OF THIS PAGE OR ATTACH ADDITIONAL PAGES.)

1. There are extraordinary and exceptional conditions pertaining to the particular piece of property in question because of its size, shape, or topography.
2. Such conditions are peculiar to the particular piece of property involved; that is, these conditions are not common to other property in the same zoning district, and application of the Ordinance would deprive the applicant of rights commonly enjoyed by others in the same zoning district. (The existence of non-conforming uses near the property is not grounds for the issuance of a variance.)
3. Such conditions were not imposed by the action or will of the owner of the property.
4. Relief, if granted, would not cause substantial detriment to the public good or impair the purposes and intent of this ordinance. For example, granting the variance requested would not confer on the applicant any special privilege that is denied by this ordinance to other property in the same zoning district.

Attach the following documents:

1. Written legal description of the property (e.g., copy of deed) – full metes and bounds description rather than plat reference.
2. Names and mailing addresses of owners of all property within 250 feet of this property (from records of county Tax Assessor).
3. Plat showing property lines with lengths and bearings, adjoining streets, locations of existing buildings, north arrow, and scale. Submit one copy if the plat is 11" x 17" or smaller. For larger plats, submit ten (10) copies.
4. Plans or drawings to illustrate the requested variance.
5. Disclosure of Campaign Contributions and Gifts form (required if applicant has within the last two years has made campaign contributions aggregating \$250 or more to a city official who will consider the application).
6. Disclosure of Financial Interests form (required if a city official who will consider the application or a family member of a city official who will consider the application has any property or financial interest in the property).
7. If property owner and applicant are not the same, Authorization by Property Owner form or Authorization of Attorney form.
8. Filing fee of \$60, payable to the City of Montezuma.

PLANNING AND ZONING COMMISSION MEETS EIGHT DAYS PRIOR TO EACH CITY COUNCIL MEETING AT 5:30 P.M. IN THE COUNCIL CHAMBER AT CITY HALL. THIS APPLICATION MUST BE FILED AT LEAST FIVE DAYS BEFORE THE PLANNING AND ZONING COMMISSION MEETS TO BE CONSIDERED AT THE NEXT MEETING.

I hereby authorize the staff of the City of Montezuma to inspect the premises of the above described property. I hereby depose and say that all statements herein and attached statements submitted are true and correct to the best of my knowledge and belief.

Sworn to and subscribed before me this

_____ day of _____, _____.

Notary Public

Signature of Applicant