

**MINUTES
REGULAR MEETING OF THE MONTEZUMA
CITY COUNCIL**

July 14, 2009

CALL TO ORDER: Mayor Willie J. Larry called the meeting to order at 6:00 P.M.

INVOCATION: The invocation was given by Mayor Larry.

PRESENT: Mayor Willie J. Larry; Council Members; Charles Glover, Frank Lester, Roy Barker, James Trask and Norman Carter; City Clerk, Joyce Hardy; Police Lt, Cedric Duncan; DDA Manager, Camille Bielby and City Attorney, Jon Coogle.

ABSENT: Council Member Charles Ivey

ACTIONS

MOTION #1 TO ACCEPT MINUTES OF REGULAR COUNCIL MEETING OF JUNE 9, 2009 AS RECEIVED BY ALL MEMBERS.

MOTION BY: Mr. Lester
SECOND BY: Mr. Glover
VOTE: Unanimous in Favor Of

MOTION #2 TO ISSUE A LICENSE TO HATEL PATEL (dba HIMM'S GROCERY #2) FOR SALE OF PACKAGED BEER AND WINE FROM ESTABLISHMENT LOCATED AT 206 OGLETHORPE RD

MOTION BY: Mr. Lester
SECOND BY: Mr. Barker
VOTE: Unanimous in Favor Of

MOTION #3 TO APPROVE ALL ISSUES ON THE CONSENT AGENDA, AS FOLLOWS:

ADOPT ORDINANCE #373 AMENDING THE CITY CHARTER TO CREATE THE POSITION OF CITY ADMINISTRATOR. A copy of Ordinance #373 and proof of public notice of "Intent to Amend Charter" is attached to and made a part of these Minutes. Attachment #1 & #2.

APPOINT JOYCE HARDY TO THE POSITION OF CITY ADMINISTRATOR, EFFECTIVE IMMEDIATELY, AT THE CURRENT CONTRACT RATE OF \$55,975 PER YEAR WITH ONLY BENEFITS AS ESTABLISHED IN ORIGINAL EMPLOYMENT CONTRACT. Mrs. Hardy will also continue to serve as City Clerk.

ADOPT ORDINANCE #375 TO ESTABLISH A WATER CONSERVATION PLAN AS REQUIRED BY EPD A copy of Ordinance #375 is attached to and made a part of these Minutes. Attachment #3

AUTHORIZE PURCHASE OF 2 ACTUATOR VALVES FOR SPRING CREEK WATER RECLAMATION FACILITY FROM AQUA-AEROBICS AT A TOTAL COST OF \$13,787.90 AND BUDGET AMENDMENT FOR SAME.

AUTHORIZE CONTRACT FOR STRIPING OF DOWNTOWN PARKING SPACES AND BUDGET AMENDMENT IN THE AMOUNT OF \$2,500 FOR SAME.

AUTHORIZE \$11,700 EXPENDITURE IN SEWER FUND TO CORRECT THE PIPING DISCHARGE PROBLEM AT SCWRF AND TO NEGOTIATE WITH SOWEGA ENGINEERING FOR REIMBURSEMENT TO THE CITY FOR THIS CORRECTION.

AUTHORIZE PURCHASE OF 4 WATER METERS AND MONITORS FOR WATER PLANTS, FROM LOW BIDDER, FLW SOUTHEAST INC. FOR \$4,920. This is a budgeted expense in the Water Fund Budget and is an EPD requirement.

MOTION BY:
SECOND BY:
VOTE:

Mr. Lester
Mr. Glover
All in Favor

COMMITTEE REPORTS

MAYOR'S REPORT

No Further Report.

Ordinance #373

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF MONTEZUMA GEORGIA TO AMEND THE CHARTER OF THE CITY OF MONTEZUMA AND ALSO THE CODE OF ORDINANCES BY CREATING THE POSITION OF CITY ADMINISTRATOR AND SETTING FORTH THE DUTIES THEREOF.

An Ordinance of the Mayor and Council of the City of Montezuma, Georgia to amend the Code of Ordinances by adding new Sections for the purpose of creating a new position to be known as "City Administrator" and setting forth the duties and responsibilities of that position as follows:

Section 2.065 City Administrator

The city council shall appoint a city administrator for an indefinite term and shall fix the city administrator's compensation. The city administrator shall be appointed solely on the basis of that person's executive and administrative qualifications.

Section 2.066 Removal of the City Administrator

(a) The city council shall remove the city administrator from office in accordance with the following procedures:

- (1) The city council shall adopt by affirmative vote of a majority of all its members a preliminary resolution which must state the reasons for removal and may suspend the city administrator from duty for a period not to exceed 45 days. A copy of the resolution shall be delivered promptly to the city administrator.
- (2) Within five days after a copy of the resolution is delivered to the city administrator, that person may file with the city council a written request for a public hearing. This hearing shall be held within 30 days after the request is filed. The city administrator may file with the city council a written reply not later than five days before the hearing.
- (3) If the city administrator has not requested a public hearing within the time specified in paragraph (2) of this subsection, the city council may adopt a final resolution for removal, which may be made effective immediately, by an affirmative vote of a majority of all its members. If the city administrator has requested a public hearing, the city council may adopt a final resolution for removal, which may be made effective immediately upon its passage by a majority vote of all its members after the public hearing.

(b) The city administrator shall continue to receive the city administrator's salary until the effective date of a final resolution of removal.

Section 2.067 Powers and duties of the city administrator

The city administrator shall be the chief administrative officer of the city and position may be combined with the office of city clerk or may be two separate positions occupied by two separate individuals. The city administrator shall be responsible to the city council for the administration of all city affairs placed in the city administrator's charge by or under this charter. The city administrator:

- (1) Shall direct and supervise the administration of all departments, offices and agencies of the city, except as otherwise provided by this charter or by law;
- (2) Shall attend all city council meetings and shall have the right to take part in discussion, but the city administrator may not vote;
- (3) Shall see that all laws, provisions of this charter, and acts of the city council, subject to enforcement by the city administrator or by officers subject to the city administrator's direction and supervision, are faithfully executed;
- (4) Shall prepare and submit the annual operating budget and capital budget to the city council.
- (5) Shall submit to the city council and make available to the public a complete report on the finances and administrative activities of the city as of the end of each fiscal year;
- (6) Shall make other such reports as the city council may require concerning the operations of city departments, offices, and agencies subject to the city administrator's direction and supervisions;
- (7) Shall keep the city council fully advised as to the financial condition and future needs of the city, and make such recommendations to the city council concerning the affairs of the city as the city administrator deems desirable; and
- (8) Shall perform other such duties as are specified in this charter or as may be required by the city council.

This amendment is effective upon date of passage.

CITY OF MONTEZUMA, GEORGIA

By: Willie J. Larry
Willie J. Larry - Mayor

Attest: Joyce H. Hardy
Joyce H. Hardy - City Clerk

I hereby certify that the above Ordinance was tentatively approved by the Mayor and Council by unanimous vote at a regularly held meeting on June 9, 2009, notice of intent to amend the Charter was advertised in the Citizen & Georgian Newspaper, a newspaper of general circulation in Macon County, Georgia, on _____ and _____, and said Ordinance amending the Charter was unanimously passed and approved at the regularly held meeting on July 14, 2009, same having been approved by unanimous vote.

I also hereby certify that a copy of this Amendment to Charter with Affidavit of Publisher of the Citizen & Georgian Newspaper attached thereto has been filed with the Secretary of State and also with the Clerk of Superior Court for Macon County, Georgia, as provided by O.C.G.A. 36-35-5.

PUBLISHER'S AFFIDAVIT

STATE OF GEORGIA

COUNTY OF MACON

Personally appeared before the undersigned, **Krystal Riner**, who having been duly sworn, says on oath that she is the Editor of The Citizen Georgian, and that the attached legal advertisement was published in The Citizen Georgian on the following dates:

July 1, 2009

Amending the Charter

[Handwritten Signature]

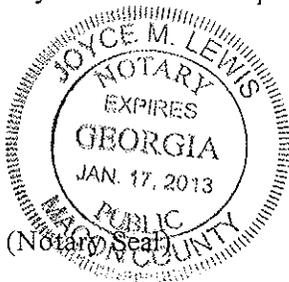
Affiant

Sworn to and subscribed before me this

16th Day of July, 2009.

Notary Public Joyce M. Lewis

My Commission Expires: 01-17-2013



... Square. I
image of the
standing in
tanks. And I
daddy telling
tant our right
ar arms is, in

... and play in freedom, I like
to think of their futures as
wide open, with endless possi-
bilities.

But I also know that their
future freedoms are not a
given. The Constitution is
a blueprint for liberty, not

... being responsible, produc-
tive citizens and good neigh-
bors, and by knowing our
history.

Then the "what ifs" will be
no more than a nightmare
that fades as the dawn's
early light appears.

... school teacher,
tor and coach C
and field trips to
the Camellia C
Massee Lane, An
National Memo
and the Aviation
Warner Robins.

On Thursday,
Perry Wal-Mart I
Manager Kimber
Training Coordin
Thomas, and



NOTICE OF INTENT TO AMEND CHARTER

Pursuant to requirements of O.C.G.A.36-35-3 notice is hereby given that the Mayor and Council of the City of Montezuma, Georgia will consider at its regular scheduled meeting on July 14, 2009 amending the Charter of the City of Montezuma by creating a new position to be known as "City Administrator"

/s/ Joyce H. Hardy
City Clerk
June 9, 2009

/s/ Jon L. Coogle
City Attorney



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NO APPLICA
877-8

Healthcare + happenings

... days, July - September
... 1 am
... cise and Education
... days, July - September
... 0 am
... cise only

... th Connections
... ston Mall
... 923-9771 to register.

Answers to Your Questions about Social Security

... ry Goss, Certified Financial Planner, will present
... gram to discuss all the options available to help
... make decisions about Social Security whether
... are single, married, working or retired. With the
... ent concerns about the stock market, understanding
... Social Security options is more important than
... Breakfast will be served. Must pre-register
... tend.
... nesday, July 15
... m
... ston Health Pavilion EduCare Center
... 923-9771 to pre-register.

Diabetic Appetizers

Do you have a hard time finding appetizers that are good, healthy and diabetic? Sandra Brenner, RD, PhD, CDE, will offer tasting and recipes to participants.
Wednesday, July 22
11:30 am - 1 pm
Health Connections in the Houston Mall
Cost is \$5 per person.
Call 923-9771 to pre-register.

Critical Conditions Program

This program will educate and engage you in planning for health care at the end of life. You will receive a copy of the legal document that combines durable medical power of attorney and the living will.
Wednesday, July 22
2 - 3 pm
Houston Health Pavilion EduCare Center
Call 923-9771 to pre-register.

LUNCH & LEARN

Join us for a series of programs focus on issues and topics important to women of all ages. Each program is open to the public and features a presentation by a Houston physician or healthcare professional. A lunch will be served. Seating is limited. Pre-registration is required.
To register, call 923-9771.

"Skin Cancer"
Heather Gilbert, American Cancer Society
Monday, July 27
12 noon
Perry Hospital Medical Library

Houston Healthcare Annual Family F

Join Houston Healthcare for this annual event featuring a large variety of booths with information in all areas of family life. This year the event will include health screenings and education, with special interest and activity groups, a physician and special needs organizations, family entertainment and more.

Saturday, August 1
10 am - 2 pm
Galleria Mall,
Centerville

Call 923-9771 for more information or to help you find a non-profit group or organization.



Houston HealthSource

923.9771

www.hhc.org

ORDINANCE #375

AN ORDINANCE OF THE CITY OF MONTEZUMA, GEORGIA ADOPTING THE ATTACHED WATER CONSERVATION PLAN AND ESTABLISHING PENALTIES FOR VIOLATION OF SAID PLAN.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA

SECTION 1. WATER CONSERVATION PLAN ADOPTED

That the attached water conservation plan is to be implemented on date of adoption.

The City Clerk is hereby directed to publish the caption of this Ordinance as required by law.

PASSED AND APPROVED this 14th day of July, 2009 at a regular meeting of the City Council of the City of Montezuma, Georgia by the following vote:

Yes _____
No _____
Abstain _____
Absent _____

APPROVED: Willie J. Larry
Willie J. Larry - Mayor

ATTEST: Joyce H. Hardy
Joyce H. Hardy, City Clerk

CITY SEAL

WATER CONSERVATION PLAN

**CITY OF MONTEZUMA
WATER SYSTEM ID# 1930002
MACON COUNTY, GEORGIA**

INTRODUCTION

The Georgia Environmental Protection Division (EPD) mandates that the City of Montezuma must develop a Water Conservation Plan using EPD guidelines for the Montezuma Water System ID #1930002. The purpose of the Water Conservation Plan is to use measurable water conservation methodology to reduce drinking water loss in the Montezuma water system. The Water Conservation Plan will consist of strategies that utilize measurable bench marks in the areas of:

1. Water Conservation education of the citizens of Montezuma.
2. Maximizing the efficiency of the water treatment and delivery system.
3. Investigate a water conservation incentive based rate system.
4. Assist water customers in decreasing both indoor and out door water usage.

A current assessment of each area will be preformed. A plan will be developed and implemented which will have achievable goals with in a set time frame. City Hall and the Water and Wastewater Department will be responsible for developing and implementing the water conservation programs.

EDUCATION

Assessment: Currently the City of Montezuma issues a basic water conservation handout in the welcome packet to resident when a new account is set up. The City also holds regular Council meetings monthly. The City Council meets one time each month on the second Tuesday of each month. These meetings are open to the public and citizens have the opportunity to be informed or voice an opinion concerning the City's water system.

Proposed: An educational package will be developed based on the water customer's specific water usage patterns and needs (residential, commercial, and industrial) and recommend the most appropriate water saving methodology. The educational medium will be chosen based on the target group and can include but will not be limited to direct mail out, newspaper, radio, and presentations with local organizations to include the school system. The effectiveness of the education program will be difficult to assess but should be able to be measured by a decrease in water usage at each point of application and in the water system as a whole.

Schedule: Development of educational material, target groups and delivery methods should be accomplished by June, 2010. The final education package should be ready to disseminate by the January, 2011.

WATER CONSERVATION INCENTIVES

Assessment: The City uses a Residential Equivalent Unit (REU) tiered rate structure which gives high volume users a monetary incentive to conserve water as higher water usage increases the base rate. The City offers no other water conservation based incentives or rebates.

Proposal: A feasibility study will be performed to investigate incentives that would conserve water and be economically viable for a sustainable water system.

Schedule: Complete the initial feasibility study by June, 2010 and recommend whether an incentive plan has merit or not.

DECREASING INDOOR AND OUTDOOR WATER USAGE

Assessment: The Cities basic water conservation handouts to new water customers have a section concerning indoor/outdoor water usage and ordinances are in place for water curtailment based on EPD guidelines. These ordinances are found in Article III, Division III, and Sec.94-106 to Sec. 94-118 of the City of Montezuma municipal code.

Proposal: To develop an approach that will combine both education and City ordinances to decrease indoor/outdoor water usage. Both educational literature and ordinances would be developed together and be distributed to water customers as outlined by the education program. The main focus would be to:

1. Outline existing water curtailment ordinances and make them accessible to the public.
2. To developed, with public input, accepted water conservation methodologies such as but not limited to grey water usage and codify these practices.

Schedule: The indoor/outdoor usage program will be developed with the education program with initial assessments completed in June, 2010 and finalized in January, 2009.

UTILITY EVALUATION:

The Montezuma Water System serves a population of 3999 in approximately a 4.5 square mile area including the incorporated area of Montezuma, Georgia. The system is located at and around the intersection of State Highway 90, State Highway 26 and State Highway 49, approximately 21 miles northeast of Americus, Georgia.

- A. Population of Service Area (estimated) - 3999
- B. Area of service area - 4.5 square miles
- C. Number and type of service connections – Residential: 1380 / Commercial: 246
- D. Water use information:
 - 1) Average Daily water production for the last two years – 696,850 MG January 2007 to December 2008.
 - 2) Average monthly water purchase for last two years – 27,500,083 MG January 2007 to December 2008.
 - 3) Monthly water sales per period January 1, 2008 to Dec. 31, 2008 totaled 126,701,000 gallons for a daily average of 347,126 gallons.

